

## Overview and Scrutiny Review Scoping Report

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Review Title: Income Generation

Chair of the review group: Cllr M Lawrence

Working Group members: Cllrs Paling, Scroggie, Miller, Andrews.

Portfolio Holder: Cllr. J Clarke

Corporate Director: Mike Hill

Lead Officer: Helen Lee

### Reason for the review

A key priority for the authority is to provide high quality services and value for money. Efficiency savings have been used to maintain a level of service but because of the reductions in government funding it is necessary to consider how to increase income through commercial activity.

### Specific focus of the review

To identify, investigate and realise additional potential sources that will generate income.

What we hope to achieve?

Recommendations that will assist in:

- Maximisation of existing income sources whilst still maintaining a high level of service and providing value for money
- Increasing income through the adoption of commercial practices.

### Information required from whom.

Corporate Directors and Service Managers

### How we will get the information.

Briefings from relevant officers

Research into other local authority commercial practices.

#### Equalities issues.

There should be no adverse effect on the groups which fall within the protected categories as defined in the Equalities Act 2010.

#### Timescales for the review

Action		Date
Approval from O & S	The formal process prior to commencing the review	21.11.2016
Drafting the scoping document		16.01.2017
Meeting and evidence gathering meetings		13.02.2017 20.03 2017 24.05.2017
Drafting the recommendations and report		26.06.2017
Report to Overview Committee		17.07.2017
Report to Cabinet		12.10.2017
Response to Overview (within 28 days)		20.11.2017
Six month update		14.05.2018